

Standard Mail (A) Irregular Parcels

Related QSGs: 010, 050, 750 Nonprofit: 670

633

Quick Service
Guide

Eligibility Overview (E630) Mailings of 200 or more addressed pieces (or 50 pounds of addressed pieces), sorted and marked as described below. All pieces must fit within irregular parcel processing category (C050.5). (For machinable parcels, see C050.4 and QSG 700.) Pieces are eligible if not required to be mailed at First-Class rates or at Periodicals rates. Nonprofit rates require specific authorization (E670).

Rates and Fees (R600)

	Regular	Nonprofit
For pieces weighing: 0.2068 lb. (3.3087 oz.) or less	0.2088 lb. (3.3407 oz.) or less	
3/5	\$0.225	\$0.149
Basic	0.306	0.195
For pieces weighing: more than 0.2068 lb. (3.3087 oz.)	more than 0.2088 lb. (3.3407 oz.)	
Per piece rates:		
3/5	\$0.085	\$0.048
Basic	0.166	0.100
PLUS Per pound rates:		
3/5	\$0.677	\$0.484
Basic	0.677	0.455

Annual \$85.00 presort mailing fee (E612.4.7).

Rate is based on sack level for sacked mail.

Destination discounts apply to mail prepared as prescribed by USPS and addressed for delivery within service area of destination BMC (or ASF) or SCF.

Addressing (A010)

Each piece must include a complete delivery address with correct ZIP Code or ZIP+4 code. A certified process must be used at least once a year to ensure accuracy of 5-digit ZIP Codes.

Characteristics and Content (C050, C600)

Maximum weight: less than 16 ounces.
Dimensions: see Quick Service Guide 050.

Deposit (D600)

Mailing entered at an acceptance point designated by USPS.

Mail Preparation and Sortation (M610)

Marking on each piece:

- Regular: "Bulk Rate" (or "Blk. Rt.").
- Nonprofit: "Nonprofit Organization" (or "Nonprofit" or "Nonprofit Org.").

Documentation:

- Postage statement:
Regular: Form 3602-PR (meter or precanceled stamp) or Form 3602-R (permit imprint), as applicable.
Nonprofit: Form 3602-PN (meter or precanceled stamp) or Form 3602-N (permit imprint), as applicable.
- Supporting documentation: required unless correct rate affixed to each piece, or unless each piece is of identical weight and separated by rate when presented for acceptance; documentation generated by PAVE-certified software (or printed in standardized format).

Sack label (Line 2) must indicate "STD 3C IRREG" (and "WKG" on mixed ADC sacks).
Merchandise samples using detached address labels (A060.1.3).

Postage and Payment Methods (P600)

Method: precanceled stamp (P023), meter (P030), or permit imprint (P040); applicable conditions and restrictions.
Additional standards apply to mailings of nonidentical-weight pieces.

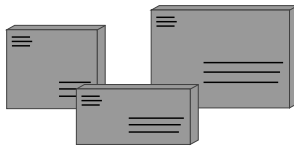
Special Services (S900)

May not use registry, insurance, special delivery, special handling, certified, return receipt for merchandise, or COD services (E612.4.1).

This guide is an overview only. For the specific DMM standards applicable to this category of mail, consult the DMM sections referenced above and the general sections within each DMM module.

Sacking Sequence

5-Digit (Required)



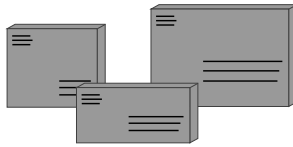
PHILADELPHIA PA 19118
STD 3C IRREG
TOPEKA KS

Sacks: Required at 125 pieces or 15 pounds; smaller volume not permitted.

Labels: For Line 1, use city, state, and 5-digit destination of mail.

Rate: 3/5

3-Digit (Required)



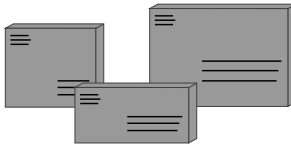
PHILADELPHIA PA 191
STD 3C IRREG
TOPEKA KS

Sacks: Required at 125 pieces or 15 pounds; smaller volume not permitted (except a sack must be prepared for any remaining mail for each 3-digit ZIP Code of SCF serving post office where mail is verified).

Labels: For Line 1, use L002, Column A.

Rate: 3/5 or Basic¹

ADC (Required)



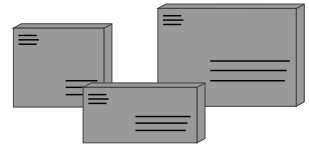
BMC PHILADELPHIA PA 19204
STD 3C IRREG
TOPEKA KS

Sacks: Required at 125 pieces or 15 pounds; smaller volume not permitted.

Labels: For Line 1, use L603 for destination facility.

Rate: Basic

Mixed ADC (Required)



MXD BMC KANSAS CITY KS 66399
STD 3C IRREG WKG
TOPEKA KS

Sacks: All remaining mail. No minimum required.

Labels: For Line 1, use origin ADC facility in L604.

Rate: Basic

¹Basic rate for any 3-digit sack for origin SCF not meeting 125-piece or 15-pound minimum. Packaging required (see M610) for parcels less than 1/2 inch thick (which do not fall within the dimensions for letter-size or flat-size pieces as described in C050).